

**LANE COUNTY FY 24-25 BUDGET COMMITTEE
COMMUNITY FUNDING REQUEST INFORMATION FORM**

Due Date: March 1st, 2024

Instructions: Complete all questions and submit to:
Budget Office, 125 E. 8th Ave, Eugene, OR 97401

Contact Person: Kevin Mahoney
Kevin.mahoney@lanecountyor.gov
541-682-3741

Agency/Organization Name: _____

Contact Person and Title: _____ **Email:** _____

Mailing Address: _____ **Phone:** _____

Amount Requested from County: \$ _____

Please note: Due to Oregon Public Contracting laws, the county may be required to hold a competitive selection process in order to award funds for this project/service.

Project/Service Name and Description: (please include target population, #of persons to be served, length of project, how & where services will be delivered, other community partners, and measurable outcome result to be achieved)

(to be completed by County Administration)

Advisory Committee Assigned for review: _____

Advisory Committee Recommendation: _____

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Project/Service Name:

Project/Service Budget:

- Include/describe other revenue sources that will be leveraged to implement this project/service.
- If this service has been provided in the past, please provide historical data of funding sources and project expenses.

Revenue	FY 23-24 Actual	% of Tot	FY 24-25 Request
Federal			
State			
Cities			
Other:			
TOTAL			
Expense			
Personnel			
Materials & Services			
Other:			
TOTAL			
Net Request			
FTE			

Do any other entities, public or private, provide this service? Yes or No If Yes, Who? And describe your relationship with those agencies:

Please attach additional information about this service and your organization you would like to tell us.

Describe the demand for this service and the impact on citizens/customers if this service is not provided.

If this is an ongoing service, how do you plan to sustain the service beyond June 30, 2025?

Note:

Disbursement and Use of Funds. If an award is made, the County will disburse the funds to Recipient in the following manner. Payment will customarily be made within 30 days of receipt of a properly submitted and approved invoice. The invoice should be emailed to: Kevin.Mahoney@lanecountyor.gov. The County's obligation to disburse funds is contingent upon Recipient's compliance with the terms of this award letter, including receipt by County of the required report. Any Grant moneys disbursed to Recipient under the grant that are not used in support of the grant objectives described above, or are expended in violation or contravention of one or more of the provisions of this award letter, or that remain unexpended on the termination or expiration of this grant award, must be returned to the County no later than 30 days after the County's written demand.

Reporting and Records. At the end of the period for which this grant is made, Recipient must provide a report on the use and application of the funds granted, addressed to Steve Mokrohisky, County Administrator, and emailed to: Kevin.Mahoney@lanecountyor.gov.

Lane County
Budget & Financial Planning
125 East 8th Avenue
Eugene, Oregon 97401

Recipient must retain all financial records, supporting documents, statistical records and all other records pertaining to the use of funds disbursed under the grant for a minimum of three years after the expiration or termination of the grant period. County or County's agent must have the right to inspect any financial or program records related in any way to the use of funds disbursed under the grant, at any reasonable time during normal business hours.

Other Requirements. County and Recipient may jointly agree to terminate the grant at any time by written agreement. If Recipient breaches any term of the grant, and fails to correct such breach within 30 days of the date County gives actual notice of such breach, County may terminate the grant without further notice. Recipient must, throughout the duration of the grant, comply with all applicable federal, state, and local laws, regulations, executive orders and ordinances related to expenditure and the activities financed with the grant funds. Recipient will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin, will comply with all applicable requirements of "29 CFR Part 471, Appendix A to Subpart A" (copy available at: <http://www.dol.gov/olms/regs/compliance/EO13496.htm>), and will include the terms of these

Please attach additional information about this service and your organization you would like to tell us.

requirements in any subcontracts entered into using funds of this grant. Recipient is the sole beneficiary under this grant, and nothing in this grant gives or may be construed to give or provide any benefit or right to third persons, either directly or indirectly, that is greater than the rights and benefits enjoyed by the general public.